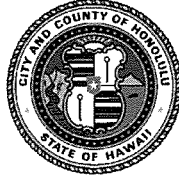


**OFFICE OF THE MAYOR
CITY AND COUNTY OF HONOLULU**

530 SOUTH KING STREET, ROOM 300 • HONOLULU, HAWAII 96813
PHONE: (808) 768-4141 • FAX: (808) 768-4242 • INTERNET: www.honolulu.gov



KIRK CALDWELL
MAYOR

EMBER LEE SHINN
MANAGING DIRECTOR

GEORGETTE T. DEEMER
DEPUTY MANAGING DIRECTOR

May 22, 2013

The Honorable Ernest Y. Martin, Chair
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

RECEIVED
CITY CLERK
& C OF HONOLULU
2013 MAY 22 AM 11:16

Dear Chair Martin and Councilmembers:

Pursuant to Section 9-205 of the Revised Charter of the City and County of Honolulu, I hereby appoint, subject to confirmation by your Honorable Body, Jace S. Mikulanec as a member of the Grants In Aid Advisory Commission. Mr. Mikulanec will serve for a term to expire on January 14, 2015. I would appreciate your favorable consideration of Mr. Mikulanec's appointment and request adoption by the City Council in the most expedient manner possible.

I have enclosed Mr. Mikulanec's personal information form for your review. For any general inquiries you may have regarding this appointment, please contact my executive assistant, Justin Gruenstein, at 768-6603.

Sincerely,

A handwritten signature in black ink, appearing to be "Kirk Caldwell".

Kirk Caldwell
Mayor

Enclosure

cc: Mr. Jace S. Mikulanec
Department of Community Services
Ethics Commission

CITY AND COUNTY OF HONOLULU
MAYOR APPOINTMENT / BOARD OR COMMISSION MEMBER
NOMINATION FORM

1. Position Nominated to: Grants in Aid Advisory Commission
2. Name: Jacce Shoemaker Mikulanec
(First) (Middle) (Last)
3. Are you a citizen of the United States? Yes ☒ No ☐
Are you a resident of the City and County of Honolulu? Yes ☒ No ☐
If yes, how long 13
Are you a registered voter in the City and County of Honolulu? Yes ☒ No ☐
4. Political affiliation (Civil Service Commission and Liquor Commission nominees only) _____
5. Occupation: Policy and Community Partnerships Director
6. Name and address of employer or firm:
Good Beginnings Alliance
33 South King Street, Honolulu, Hawaii 96813
7. Does your employer do any business with the City and County of Honolulu?
Yes ☐ No ☒ If yes, state the nature of business and approximate dollar amount in the last five years:

8. Do you or does any member of your immediate family hold office or own stock in any firm?
Yes ☐ No ☒
9. Does the firm do business with the City and County of Honolulu? Yes ☐ No ☐
If yes, provide details including the name(s) of the firm:

10. Do you have any part-time employment, professional activity, or financial interests other than those indicated in the previous question? Yes ☐ No ☒
If yes, provide details:

11. Do you foresee any possible conflict between your present work, financial investments, business transactions or any other activity which would be incompatible with the proper discharge of your official duties or hinder you from effectively carrying out the duties for which you have been appointed? Yes ☐ No ☒
12. Are any members of your family employed by the City and County of Honolulu or any attached agency? Yes ☐ No ☒ If yes, please specify the department and division:

13. Are there any incidents in your past that may jeopardize your nomination
Yes ☐ No ☒

14. Have you ever been convicted of a felony? If yes, provide details:

No

15. Education:

(See attached)

16. Provide a summary of major work experience for the last ten (10) years. Begin with your present job including military (attach additional sheets if necessary or resume):

(See attached)

17. Community activities, etc. (also list any service on any other board or commission Federal, State or County):

(See attached)

18. Have you ever been a member of a board or commission with the City and County of Honolulu?

Yes ☒ No ☐ If yes, provide name(s) of board/commission:

Neighborhood Board #14

19. Will you be able to commit to the full term of this appointment? Yes ☒ No ☐

20. Will you be able to commit to meeting dates and times? Yes ☒ No ☐

21. Are you regularly away from Honolulu? Yes ☐ No ☒ If yes, please explain:

22. Are you willing to make a confidential financial disclosure to the city Ethics Commission upon appointment and yearly thereafter? Yes ☒ No ☐

23. What do you understand to be the prime duties of your county appointment?

Review grant in aid applications and make recommendations on those applications to the City Council of Honolulu.

The above statements made by me are true, complete, and correct to the best of my knowledge and belief and are made in good faith.



(Signature)

5/14/13

(Date)

The completed form and any attachment(s) will be posted by the City Clerk and available on the City's DocuShare Website.

Mr. Jacce (JC) S. Mikulanec
Honolulu, Hawaii

Educational Background

2003	M.A. Anthropology, University of Hawaii, Manoa.
1999	B.A. Anthropology, <i>Cum Laude</i> , University of Colorado, Boulder.

Professional Positions

July 2012 – Present	Director of Policy and Community Partnerships. Good Beginnings Alliance.
2011- July 2012	Special Assistant on Policy. Office of Lieutenant Governor Brian Schatz.
2008-2011	Special Assistant. Representative Blake K. Oshiro (Majority Leader), Hawaii State House of Representatives.
2007-2008	Senior Advisor. Honolulu City Councilmember Donovan M. Dela Cruz.
2005-2007	Office Manager. Representative Brian Schatz. Hawaii State House of Representatives.
2001-2004	Instructor. Department of Anthropology, University of Hawaii, Manoa.
2002-2003	Research Assistant. Northwest Hawaiian Islands Project, Bishop Museum, Honolulu, Hawaii.
1999-2000	Assistant Editor. <i>Asian Perspectives: Journal of Archaeology for Asia and the Pacific</i> , University of Hawaii Press.

Public Service

July 2012 – Present	Member. Honouliuli National Park Advisory Group.
2010-Present	Board Member. Japanese American Citizens League – Honolulu.
2010-Present	Board Co-Chair. Equality Hawaii Action Fund, Equality Hawaii.
2009	Board Member. Honolulu Neighborhood Board #14.
2008-Present	Volunteer. Aina in Schools (Partnership between the Kokua Hawaii Foundation and The Green House).
2002-2005	Committee Member. American Friends Services Area Committee.
2002-2003	Member. University of Hawaii Task Force on Housing Discrimination, Harassment and Sexual Assault.

References upon Request

Office of the City Clerk
CITY AND COUNTY OF HONOLULU
STATE OF HAWAII

Certificate

I, Bernice Mau, City Clerk of the City and County of Honolulu, State of Hawaii do hereby certify that,

JACCE S. MIKULANEC

a resident of the City and County of Honolulu, State of Hawaii is a duly registered elector (voter) of the

Precinct 02 *Representative District* 28, *State of Hawaii*

Affidavit No. 0214800 *Registration Date:* 05/17/02

Birth Date: [REDACTED]

*In Witness Whereof, I have hereunto set my hand and caused the Seal of the City and County of Honolulu
to be affixed this 20 May 2013.*

Signature of Elector

*City Clerk
City and County of Honolulu
State of Hawaii*